

SUPREME COURT LEGAL SERVICES COMMITTEE  
107, LAWYERS CHAMBERS,  
SUPREME COURT COMPOUND,  
NEW DELHI -110001  
Phone : 011 -23388313  
WEBSITE : www.sclsc.nic.in

Dated : 07.01.2019

**ADVERTISEMENT FOR CONSULTANT**

Applications in the prescribed proforma (as per Annexure I to the advertisement) are invited from eligible candidates to work as Consultants (I.T.), purely on contractual basis, in the Supreme Court Legal Services Committee, as per details given below :

1.	Name of the Post	:	Consultants in the Supreme Court Legal Services Committee, New Delhi
2.	Number of consultant required	:	One (Software) One (Hardware)
3.	Period of engagement	:	(I) Initially for one year from the date of engagement.
3.	Qualification	:	IT professional with M.C.A./B.E./B.Tech/M.Tech or any equivalent degree in the field of Computer Science/I.T. from any recognized College/University/Institution established by law in India.  The candidate must have knowledge of computer application/development of website with expertise in PHP, ASP.NET, Postgre SQL, MySQL.

4.	Experience	:	Two years experience in the field of Information Technology (I.T.).
5.	Duties and responsibilities of the Consultants:	:	<ul style="list-style-type: none"> <li>➤ Developing and maintenance of website of MCPC/SCLSC.</li> <li>➤ Maintenance of online application module and its integration with office software.</li> <li>➤ Catering to the I.T. needs of the MCPC/SCLSC.</li> <li>➤ Maintenance of the I.T. paraphernalia in the Video Conferencing Room.</li> <li>➤ Preparation of reports/projects of the various activities of the MCPC/SCLSC.</li> <li>➤ Any other work as assigned by the Secretary, SCLSC</li> </ul>
6.	Age Limit	:	Candidate should not be above 35 years of age on the date of closing of application.
7.	Remuneration	:	A monthly consolidated sum of Rs.50,000/- shall be payable as remuneration to the consultant. However, applicable taxes shall be deducted as per law.
8.	Allowances	:	Candidate shall not be entitled to any allowance such as Dearness allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff,

		CGHS and Medical Reimbursement etc.
9.	Leave	: The Candidate shall be eligible for 8 days leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a Year (calculated on a pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year. The SCLSC would be at liberty to terminate the services, in case of unauthorized absence of a candidate, without notice.
10.	TA/DA	: No TA/DA shall be admissible for joining the assignment or on its completion. Candidates will not be allowed foreign travel at Government expenses. However, Consultants, shall be allowed TA/DA for their travel inside the country only in connection with the official work.
11.	Termination Notice	: The SCLSC can cancel the appointment at any time without providing any reason for and without any prior notice. The candidate can also seek termination of the contract, upon giving one month's notice to the SCLSC.

Interested applicants may submit applications indicating their interest in working for the Supreme Court Legal Services Committee.

The envelope containing the applicants' details as mentioned above should be clearly labelled "**Application for the post of Consultant (I.T.) in the office SCLSC**" and addressed to :

The Secretary,  
Supreme Court Legal Services Committee,  
107, Lawyers Chambers,  
Supreme Court Compound,  
New Delhi.

The last date for submission of application is **20<sup>th</sup> February, 2019 (incomplete application shall be straightway rejected)**

**Copy of the "Procedure and guidelines for engagement of Consultant (I.T.)" is uploaded on the website of the SCLSC namely : [www.sclsc.nic.in](http://www.sclsc.nic.in)**

**NOTE : IN THE EVENT OF NUMBER OF APPLICATIONS BEING LARGE, SCLSC WILL ADOPT SHORT LISTING CRITERIA TO RESTRICT THE NUMBER OF CANDIDATES TO BE CALLED FOR INTERVIEW TO A REASONABLE NUMBER BY ANY OR MORE OF THE FOLLOWING METHODS :**

- (a) On the basis of higher educational qualification than the minimum prescribed in the advertisement.
- (b) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
- (c) By counting experience before or after the acquisition of essential qualification.
- (d) By holding a Recruitment Test.

**THE CANDIDATE SHOULD THEREFORE, MENTION ALL HIS/HER QUALIFICATIONS AND EXPERIENCE IN THE RELEVANT FIELD OVER AND ABOVE THE MINIMUM QUALIFICATIONS.**



**(Dharmender Rana)  
Secretary**



**ANNEXURE -1**

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANTS IN  
THE OFFICE OF THE SUPREME COURT LEGAL SERVICES  
COMMITTEE**

1. Name :  
(in capital letters)
2. Father's/Mother's/ Husband name :
3. Date of birth :
4. Nationality :
5. Mailing address  
(with Tel. /Mob. No. and  
E-mail address)
6. Permanent address :
7. Educational Qualification :

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class

8. Work Experience, if any :

S.No.	Organization/Institute with full address	Period from	Period to	Nature of Work performed	Remarks

**(Please enclosed self attested copies of date of birth, copy of the certificates/marksheets of the requisite qualification and copy of the experience certificate).**

Date  
Place

Name & Signature